

M.S. and Ed.S. Students (non-SLP)

Students enrolled in FSEHS M.S. or Ed.S. programs must meet the following graduation requirements:

- Successfully complete all academic coursework and benchmarks
- Fulfill all tuition, fees, and any other charges relative to degree program

Students enrolled in the GTEP Educational Leadership or Teacher Preparation programs must meet the following additional graduation requirements:

Florida program

- ICP students must have passing scores on all sections of FTCE (General Knowledge, Professional, and Subject Area exams).
- Students that have a current or temporary teaching certificate and who want to add a new certification area in an approved program, must submit:
 - Passing FTCE scores to include General Knowledge Test (GKT), Subject Area Exam (SAE) and Professional Education Exam (PED). Subject area exam must be in area that relates to their MS degree completed at NSU.
 - Professional Preparation courses as determined by the Florida DOE.
 - 3 years teaching experience or teaching internship in current certificate subject area.
- Educational Leadership applicants for graduation must have passing scores on all sections of the FELE
- All MS and EdS students must have a minimum 3.0 cumulative GPA.
- Students holding a current professional teaching certificate who want to add a new certification area in an approved program must submit Subject Area Exam scores in the area that corresponds to the master's degree completed at NSU and show proof of having successfully completed a student teaching internship.

Nevada Program

- ICP applicants must have passing scores on the Praxis II.
- Currently licensed students must have passing scores on the Praxis II.

Ed.D. Students

Students enrolled in any FSEHS doctoral program must fulfill the following graduation requirements:

- attend Doctoral Studies Orientation at NSU, prior to beginning doctoral coursework
- attend summer conference during first year of enrollment in the doctoral program
- successfully complete all academic coursework
- successfully complete the applied dissertation concept paper (2 credits), an applied dissertation proposal (5 credits), the applied dissertation report (5 credits)
- be current in all tuition, fees, and miscellaneous charges (including books)

International Students

Nova Southeastern University is authorized to accept international students for admission to all degree programs. An international student is an individual who has a residence in a country other than the United States to which he or she plans to return, and who has come to the United States temporarily and solely for the purpose of attending an academic institution.

All prospective international students must follow these steps in order to receive an I-20AB Form Certificate of Eligibility.

- You must apply and be accepted to an academic program (see eligibility criteria for your specific program).
- You must provide proof of English language competency (a TOEFL Score of 213 on the computer-based test or 550 on the paper-based test, or completion of an undergraduate degree at an approved U.S. institution of higher education).
- You must provide a statement of financial capability (a bank statement with funds available to cover the cost of one year's tuition and living expenses).
- If you attended a U.S academic institution and had a previous F-1 visa, you must request a transfer form from the International Student Office and also provide the old I-20.
- In order to be considered an international student in good standing and maintain your status, you must pursue a course of study as a full-time student (as defined by your program) at the one of NSU's campus locations located in Miami-Dade County, Broward County, or Palm Beach County, Florida.

Plagiarism Policy

Work that is submitted for credit must be the original work of the student. Any assignment that is not the original work of the student is considered plagiarized and in violation of the Code of Student Conduct and Academic Responsibility (see below). Plagiarism occurs when another person's work, words, or ideas are represented as one's own without the use of a school-recognized method of citation (e.g., copied from another source such as an author or another student without properly acknowledging the actual writer/author) or when another person's work is copied or otherwise duplicated for academic credit. Plagiarism also occurs when knowingly giving or allowing one's own work to be copied or otherwise duplicated by another for academic credit, or when resubmitting one's own work for academic credit (i.e., work that has previously been submitted for academic credit).

If the faculty or administration determines that plagiarism has occurred, the following disciplinary action will ensue:

Initial Occurrence: Failing grade ("F") for the course.

Any Subsequent Occurrence: Immediate dismissal; ineligible to return to the Fischler School of Education and Human Services at any time in the future.

Any Occurrence of Plagiarism on a Practicum or Applied Dissertation (concept paper, proposal, final report): Immediate dismissal; ineligible to return to the Fischler School of Education and Human Services at any time in the future.

Course assignments, practicums, and applied dissertations submitted in partial fulfillment of degree requirements may be randomly checked for plagiarism.

Professional Probation

Students enrolled in the SLP program will be placed on professional probation under the following circumstances:

- The student behaves in an unprofessional manner while enrolled in the program, as defined by NSU, or the code of ethics of the American Speech-Language-Hearing Association
- The student engages in any illegal activities while enrolled in the program
- The student earns a second "student warning" for unprofessional conduct

Program Completion Timeline

Doctoral Program Completion Timeline (FSEHS Policy 1.02)

The Doctor of Education (Ed.D.) program is designed to be completed within three years of consecutive enrollment*. During the first two years, students ideally complete all required courses and have an approved applied dissertation proposal. During the third year, completion of the applied dissertation is achieved. All degree requirements must be completed within five years from the initial term of enrollment. Students who are unable to complete all degree requirements within five years from the initial term of enrollment will be subject to dismissal from the program at the Fischler School of Education and Human Services unless a continuing services extension is requested and approved.

Students who are unable to complete all degree requirements within five years from the initial term of enrollment due to extenuating circumstances may request a one-year continuing services extension. At the end of five years, students who have not yet completed the applied dissertation may be granted a continuing dissertation services extension for one year, provided the student's proposal for their applied research has been approved. Requests for a one-year continuing services extension are submitted through the Office of Enrollment Services by utilizing the Student Online Support (SOS) link, available on the Fischler School of Education and Human Services web page at <http://www.fgsnet.nova.edu/sswr/>.

An additional and final one-year continuing services extension may be granted if approved by the Executive Dean who oversees the Office of Enrollment Services based on the following:

- (a) documentation of extenuating circumstances,
- (b) consideration of the time needed to complete any remaining degree requirements within a seven year timeframe from the initial term of enrollment.

No further continuing services extensions are available beyond the end of the seventh year from the initial term of enrollment. Students who are unable to complete all degree requirements within the established timeframes will be subject to dismissal from the program.

See FSEHS Policy 1.1.2 – Continuing Dissertation Services Fees (<http://www.schoolofed.nova.edu/oic/policy1-1-2.pdf>) for additional details.

M.S. and Ed.S. Program Completion Timeline

M.S. and Ed.S. students have five years in which to complete all degree or program requirements. The beginning of the five-year time frame for degree or program completion is the first term during which any courses that are applied toward any degree or any certification program were completed, either as a nondegree-seeking student or as a degree-seeking student in another specialization. Students who are unable to complete all degree or program requirements within the established time frame will be subject to dismissal.

A student who is unable to complete all degree or program requirements within the established time frame may request a one-time, one-year extension, based on extenuating circumstances, by submitting a written request to the Office of Enrollment Services prior to the end of the sixth (6th) year from the date of initial enrollment. Extension requests received after the end of the sixth (6th) year from the date of initial enrollment will not be granted, irrespective of any extenuating circumstances. Requests for extensions are reviewed on a monthly basis and must be accompanied by documentation of any extenuating circumstances that may have occurred. A student must be in good financial standing to be eligible for an extension. A student who is not in good financial and academic standing, or who has previously been dismissed due to academic difficulty, is ineligible for an extension. A student who is granted an extension but is unable to complete all degree requirements by the end of his or her extension period will be dismissed from the program and may apply for readmission under the terms of the readmission policy.