

**Contract for Third Party Tuition Payment**

Signatures affixed to this document verify the billing status for tuition and fees incurred by the student, \_\_\_\_\_, during matriculation in the Associate of Arts in Early Childhood Education program of study. Signatures permit the Office of the Bursar at Nova Southeastern University to invoice the agency for the payment of tuition and fees during the current enrollment period. Signatures also verify that the student and agency will abide by the policies and procedures of the University that govern all transactions between the student and Nova Southeastern University, including registration process, drop/add procedures, and the payment of tuition and fees.

All tuition and fees must be paid within 30 days after the start of the term. A delay in excess of 30 days will result in the assessment of a nonrefundable \$50.00 late payment charge, and will place a hold on the student’s account. A student who has a hold on his/her account will be unable to register for further classes until the financial obligation is reconciled.

This document must be copied to and submitted on official agency letterhead, and must be signed by both an official agency representative and the student for whom tuition and fees will be paid. The absence of appropriate signatures, and /or failure to return the document, will result in a direct billing to the student.

_____	_____
Agency Official	Student
_____	_____
Title	SSN
_____	_____
Date	Date

Please retain a copy of this document for your file. Fax or mail the completed form to:

Nova Southeastern University  
Office of the Bursar  
3301 College Avenue  
Fort Lauderdale, FL 33314

Fax: 954-262-3249 Phone: 954-262-5200