

**SUBMIT Application and STF to:**

Ms. Sarah Harris  
954-262-8708/1-800-986-3223, ext. 8708  
Graduate Teacher Education Program (GTEP)  
Fischler School of Education & Human Services  
1750 NE 167 Street  
North Miami Beach, FL 33162  
Or  
Fax: Attention – Sarah Harris - (954-262-3961)

GTEP  
Form 699

APPLIED PROFESSIONAL  
EXPERIENCE  
Application

**READ CAREFULLY:**

You are eligible to apply for an **Applied Professional Experience** course *if* you have at least a **3.0 GPA** and have successfully completed (or are currently in the process of completing) **24 credits (33 for ESE and MAT; 18 for IDDE)** of your program. Those credits **must** include **EDU 5000, CUR 526, and EDU 601 (except IDDE, which does not require EDU 601); ECSE 699 prerequisites include EP 5265, 5270, & 5275)**. (Program outlines are available at: <http://www.schoolofed.nova.edu/gtep/info/programs.html> )

Submit a completed & signed application, with the Student Transaction Form (last of this form), only during the registration period for the session in which you wish to be enrolled---and at least two weeks prior to the beginning of that session. Check the GTEP Schedule at <http://www.schoolofed.nova.edu/gtep/info/sites.htm> for session dates.

Incomplete applications, including those without an administrator’s signature and/or those without a completed and signed Student Transaction Form, **will not be processed**. Applications **will not be accepted** after registration has closed. If your application is not approved, you must submit a **new** application for a subsequent session.

**All communication will be sent to your NSU email address.**

**PLEASE TYPE OR PRINT**

NSU Site (or “online”) \_\_\_\_\_ Date Submitted \_\_\_\_\_

Name (Ms. /Mr.) \_\_\_\_\_ NSU# N \_\_\_\_\_

Current Occupation: \_\_\_\_\_ (e.g., 5<sup>th</sup> grade teacher; media specialist)

Address \_\_\_\_\_  
Street City State Zip

Home or Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

NSU E-mail Address \_\_\_\_\_@nova.edu \_\_\_\_\_

Location where course requirements will be completed: School Name \_\_\_\_\_

School Address \_\_\_\_\_  
Street City State Zip

Principal’s Name \_\_\_\_\_ School phone: \_\_\_\_\_

Principal’s Signature \_\_\_\_\_ Date: \_\_\_\_\_

hereby grants permission for this NSU student to implement the activities outlined in the course syllabus at this school.

## Applied Professional Experience Application – Page 2

**Place a check in front of your specialization/program:**

<input type="checkbox"/> Cognitive Behavioral Disorders (ESE 0699) <input type="checkbox"/> Computer Science Education (CSE 0699) <input type="checkbox"/> Early Childhood Special Education (ECSE 0699) <input type="checkbox"/> Early Literacy (EC 0699)* <input type="checkbox"/> Educational Media (EM 0699) <input type="checkbox"/> Elementary Education (ELE 0699) <input type="checkbox"/> English Education (ENG 0699) <input type="checkbox"/> Exceptional Student Education (ESE 0699) <input type="checkbox"/> Gifted Education (EP 0699) <input type="checkbox"/> Instructional Design and Diversity Education (IDDE 0699)	<input type="checkbox"/> Math Education (MAT 0699) <input type="checkbox"/> Multicultural Early Intervention (ECSE 0699) <input type="checkbox"/> PreK/Primary Education (EC 0699) <input type="checkbox"/> Preschool Education (EC 0699) <input type="checkbox"/> Science Education (SCI 0699) <input type="checkbox"/> Social Studies Education (SST 0699) <input type="checkbox"/> Spanish Language Education (LANG 0699) <input type="checkbox"/> Teaching English to Speakers of Other Languages (TSOL 0699) <input type="checkbox"/> Urban Education (URBE 0699)
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**Note:** \*Students in the Early Literacy program may choose to take EC 699 (use this application) or RED 587 (go to <http://apps.fischlerschool.nova.edu/gtep/FieldExp/> for the RED 587 application)

**Circle your choice of course, indicating your session preference:**

Fall Term		Winter Term		Summer Term
Fall I	Fall II	Winter I	Winter II	Summer I
CSE 699			CSE 699	
	EC 699		EC 699	EC 699
	ECSE 699		ECSE 699	
ELE 699			ELE 699	
EM 699			EM 699	
ENG 699			ENG 699	
			EP 699	
ESE 699	ESE 699	ESE 699	ESE 699	
	IDDE 699		IDDE 699	
		ITEP ESE 699*		
	ITEP LANG 699*			
	ITEP SCI 699*			
	LANG 699		LANG 699	
	MAT 699		MAT 699	
	SCI 699		SCI 699	
SST 699				SST 699
	TSOL 699	TSOL 699	TSOL 699	
URBE 699				

\*for ITEP students only

**You are responsible for gaining access to an educational setting related to your specialization in order to fulfill the requirements of this course. Contact the Office of Placement Services at 954-262-8561 at least a month in advance of the course start date if you need assistance.**

**Other Important Notes:**

Please **download the syllabus** from <http://www.schoolofed.nova.edu/gtep/info/material.html> and order textbooks (if required) before the class begins. Check for an updated syllabus when you enter your class. If you are taking the course online, you must login on the first day of the session to find out chat session dates, if they are not listed in the schedule. [You will be “uploaded” into online classes approximately three days before the session begins.]

## Applied Professional Experience Application

The time required to complete the assignments for the Applied Professional Experience must be beyond those required of you as an employee during the normal working day. It is recognized that some of the experiences may need to take place during the work day; however, these activities must be approved in advance by your immediate supervisor. Other activities may be completed in before- or after-school programs. Assignments may require time to be spent in other teachers' classrooms.

**You must mail or fax this completed, signed form *and* a copy of the completed, signed Student Transaction Form to the name and address/fax number listed on the first page.**

**Please sign and include this page when you submit your application.**

**I have read and understand the information on this application.**

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(signature)

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(date)

