

SUBMIT Application and STF to:

Ms. Sarah Harris
954-262-8708/1-800-986-3223, ext. 8708
Graduate Teacher Education Program (GTEP)
Fischler School of Education & Human Services
1750 NE 167 Street
North Miami Beach, FL 33162
Or
Fax: Attention – Sarah Harris - (954-262-3961)

E-mail: saraharr@nova.edu

GTEP
Form 699

APPLIED PROFESSIONAL
EXPERIENCE
Application

You are eligible to apply for an **Applied Professional Experience** course *if* you have at least a **3.0 GPA** and have successfully completed (or are currently in the process of completing) **24 credits (33 for ESE; 30 for CSE & EM; 18 for IDDE)** of your program. Those credits **must** include **EDU 5000, CUR 526, and EDU 601 (except IDDE, which does not require EDU 601)**. (Program outlines are available at: <http://www.schoolofed.nova.edu/gtep/info/programs.html>)

Submit a completed & signed application, with the Student Transaction Form (page 3 of this form), only during the registration period for the session in which you wish to be enrolled---and at least two weeks prior to the beginning of that session. Check the GTEP Schedule at <http://www.schoolofed.nova.edu/gtep/info/sites.htm> for session dates and course availability.

Incomplete applications, including those without an administrator’s signature and/or those without a completed and signed Student Transaction Form, **will not be processed**. Applications **will not be accepted** after registration has closed. If your application is not approved, you must submit a new application for a subsequent session.

All communication will be sent to your NSU email address.

PLEASE TYPE OR PRINT

NSU Site (or “online”) _____ Date Submitted _____

Name (Ms. /Mr.) _____ NSU# N _____

Address _____
Street City State Zip

Home or Cell Phone _____ Work Phone _____

NSU E-mail Address _____@nova.edu _____

Current Position _____ School Name _____

School Address _____
Street City State Zip

Principal’s Name _____

Principal’s Signature _____ Date: _____

hereby grants permission for this NSU student to implement the activities outlined in the course syllabus at this school.

Check Specialization/Program:

<input type="checkbox"/> Computer Science Education (CSE 0699) <input type="checkbox"/> Early Childhood Special Education (ECSE 0699) <input type="checkbox"/> Educational Media (EM 0699) <input type="checkbox"/> Elementary Education (ELE 0699) <input type="checkbox"/> English Education (ENG 0699) <input type="checkbox"/> Exceptional Student Education (ESE 0699) <input type="checkbox"/> Gifted Education (EP 0699) <input type="checkbox"/> Instructional Design and Diversity Education (IDDE 0699)	<input type="checkbox"/> Multicultural Early Intervention (ECSE 0699) <input type="checkbox"/> PreK/Primary Education (EC 0699) <input type="checkbox"/> Science Education (SCI 0699) <input type="checkbox"/> Spanish Language Education (LANG 699) <input type="checkbox"/> Urban Education (URBE 0699) <input type="checkbox"/> Teaching English to Speakers of Other Languages (TSOL 0699)
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Circle Course/Session Choice:

Fall Term		Winter Term		Summer Term
Fall I	Fall II	Winter I	Winter II	Summer I
	CSE 699		CSE 699	
	EC 699		EC 699	EC 699
	ECSE 699		ECSE 699	
ELE 699			ELE 699	
EM 699		EM 699		
ENG 699			ENG 699	
			EP 699	
ESE 699	ESE 699	ESE 699	ESE 699	
	IDDE 699		IDDE 699	
ITEP LANG 699*	LANG 699		LANG 699	
ITEP SCI 699*	SCI 699		SCI 699	
	TSOL 699	TSOL 699	TSOL 699	TSOL 699
URBE 699				

*for ITEP students only

You are responsible for gaining access to an educational setting related to your specialization in order to fulfill the requirements of this course. Contact the Office of Placement Services at 954-262-8561 at least a month in advance of the course start date if you need assistance.

Other Important Notes:

Please **download the syllabus** from the GTEP website and order textbooks (if required) before the class begins. Check for an updated syllabus when you enter your class in WebCT. You must go to <http://webctce.nova.edu> and login on the first day of the session to find out chat session dates. [You will be “uploaded” into the WebCT classes three days before the session begins.]

The time required to complete the assignments for the Applied Professional Experience must be beyond those required of the you as an employee during the normal working day. It is recognized that some of the experiences may need to take place during the work day; however, these activities must be approved in advance by your immediate supervisor. Other activities may be completed in before- or after-school programs. Assignments may require time to be spent in other teachers’ classrooms.

You must fax or scan and email this completed, signed form, including a copy of the completed, signed Student Transaction Form to the name and address/fax number listed above.

