

## National Graduate Teacher Education Online (NGTE)



# FAX COVER SHEET

All applicants print, complete and fax this application to 954 262-3601 or mail to:

Nova Southeastern University  
Enrollment Processing Services (EPS)  
Attn: Fischler School of Education and Human Services  
National Graduate Teacher Education (NGTE) Online  
3301 College Avenue  
P.O. Box 299000  
Ft. Lauderdale, FL 33329-9905

**Fax:** (954) 262-3601  
**Phone:** (800) 986-3223 ext. 8500 or  
(954)262-8500

**From:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Contact Phone:** Day ( ) \_\_\_\_\_ Evening ( ) \_\_\_\_\_

**Return Fax Number:** ( ) \_\_\_\_\_ **SS#** \_\_\_\_\_

### Include the following pages:

1. Cover Sheet
2. Completed and signed application (all pages - retain a dated copy for your personal files)

**TOTAL PAGES:** \_\_\_\_\_

### Check-List for Admissions:

- Check to be mailed or credit card payment \$50.00 non-refundable fee  
Credit card payments contact 1 800 986-3223 ext. 5200. For local calls please dial 954 262 -5200
- Photocopy of your teaching certificate (if certified)
- Photocopy of your highest degree transcript with conferral date
- Contact Lead Instructor/Coordinator of Specialization Selected for Cluster Assignment, Additional Information and Program of Study**

Applications and documentation should be submitted a minimum of 6 weeks prior to initial registration.

**NOVA SOUTHEASTERN UNIVERSITY  
FISCHLER SCHOOL OF  
EDUCATION AND HUMAN SERVICES**

Enrollment Processing Services (EPS)  
Attn: Fischler School of Education  
Ft. Lauderdale, FL 33329-9905  
(954) 262-3601 Fax: (954) 262-8500  
(800) 986-3223, Ext. 8500 (U.S.)

College	<input type="text" value="FE"/>	Apply Date	<input type="text"/>	Term	<input type="text"/>
Degree/ Program	<input type="text" value="EDU&lt;br/&gt;MS/Ed.S."/>	Rate Code	<input type="text"/>	Campus Site	<input type="text" value="Y"/>
Major	<input type="text"/>	Admit Type	<input type="text" value="F2"/>	Student Type	<input type="text"/>
Dept	<input type="text" value="FNGE"/>	Cohort Code	<input type="text" value="FIG 3339901"/>		

Revised 11/07/03



**GRADUATE ADMISSION APPLICATION**

To complete admission application mail a \$50 non-refundable fee to address above (Type or print) or phone 1-800-986-3223 Ext. 5200 with credit card information.

Expected Starting Date  E-Mail Address   
Mo. Day Year  
 Social Security Number  Sex: Male Female Date of Birth:

\_\_\_\_\_  
 Last name First Name M.I. Maiden Name  
 Legal/Permanent Address \_\_\_\_\_  
 Street  
 \_\_\_\_\_  
 City State ZIP Home Telephone Business Telephone/Ext

**Emergency contact**

\_\_\_\_\_  
 Name Street Address  
 \_\_\_\_\_  
 City State ZIP Home Telephone Business Telephone/Ext

Relationship

Please list all colleges and universities attended. **You must provide official transcripts from all listed institutions.** Your degree must be from a **regionally accredited** institution. **Degree transcript is required to process application.**

Complete Name of College/University	State	Date Started (Mo/Yr)	Date Ended (Mo/Yr)	Major Field	Degree Awarded (B.S., M.S.)	GPA

Do you plan to transfer graduate credits?      Yes      No  
If yes, please go to: <http://www.schoolofed.nova.edu/gtepngeonline/services.htm#forms>

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**Select Academic Goal** – Circle one of the following:

Master's Degree      Educational Specialist (Ed.S.)\*\*  
(NOCERM)      (NOCERS)

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**Select Academic Major** (current online degree majors available listed below):

**MASTER OF SCIENCE IN EDUCATION (MS) SPECIALIZATIONS Online:**

- Curriculum, Instruction and Technology (CIT) (F676)
- Education: Teaching and Learning (ETL) (F750)
- Educational Technology (ETEC) (F644)
- Environmental Education (OCEE) (F551)
- Social Studies Education (SST) (F657)

**EDUCATIONAL SPECIALIST (Ed.S.) Online**

- Technology Management & Administration (TMA) (F518)
  - Curriculum/Instruction Management & Administration (CIMA) (F519)
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**Applicant Status at Time of Application:**

First time attending Nova Southeastern University?      Yes      No  
Returning to Nova Southeastern University after an absence?      Yes      No  
If yes, indicate dates of attendance \_\_\_\_\_ and the program you were in \_\_\_\_\_

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**Citizenship Status**

- U.S. Citizen
- Nonresident Alien
- Resident Alien

Resident alien students are required to submit a copy of their alien registration card. For more information, contact the International Student Office at (954) 452-7240.

**Foreign Students**

Do you require an I-20?      Yes      No  
If you have a visa, indicate status code: \_\_\_\_\_  
Country of citizenship: \_\_\_\_\_  
Native language: \_\_\_\_\_

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**Ethnic Origin Data** (This information is requested for reporting purposes only.)

Check one of the following:

- White (not of Hispanic origin)
  - Black (not of Hispanic origin)
  - Hispanic origin
  - Asian or Pacific Islander
  - American Indian or native Alaskan
  - Other
-

**Current Employment**

Position	School/Company	City/State	Date Employed From	Date Employed To

**Financial Aid**

Have you applied for financial aid? Yes No

Have you filed a Free Application for Federal Student Aid (FAFSA)? Yes No

If yes, when was the FAFSA filed? Date: \_\_\_\_\_

**Please note the following statements:**

1. Based on the information contained herein, my individualized Program Outline and cluster assignment (if degree seeking) will be completed by my academic advisor.
2. I understand that if I do not currently possess a professional (not temporary) teaching certificate in the same academic area as my planned major at NSU, there may be additional **certification** requirements to fulfill beyond the academic requirements for my Nova Southeastern University degree. This will not affect the completion and receipt of my degree, only the receipt of state certification.
3. I declare that the above information, to the best of my knowledge, is complete and accurate. I have read and I understand the requirements, policies, and procedures stated in the catalog, and I agree to abide by all the rules and regulations of this graduate program and Nova Southeastern University.
4. I give Nova Southeastern University permission to publish and use any photos in which I appear that may be taken during class or other University activities.
5. Have you ever been convicted of a criminal offense, been found guilty or entered a plea of guilty or nolo contendere (no contest), regardless of adjudication?  
Yes  No

If the answer is yes, please explain. \_\_\_\_\_

The disclosure obligation is a continuing one. All applicants must report to the Fischler Graduate School of Education and Human Services any such event that occurs after filing their application. The admissions committee and the Fischler Graduate School of Education and Human Services will consider new information submitted and, in appropriate circumstances, may change the status of applicant or student.

Permission is hereby given to make any necessary inquiries. I voluntarily and knowingly authorize any former school, government agency, employer, person, firm, corporation, its officers, employees and agents, or any other person or entity making a written or oral request for such information.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

**\*Applications and documentation should be submitted a minimum of four weeks prior to initial registration.**

All information should be directed to:  
Enrollment Processing Services (EPS)  
Attn: Fischler School of Education  
Ft. Lauderdale, FL 33329-9905  
(954) 262-3601 Fax: (954) 262-8500  
(800) 986-3223, Ext. 8500 (U.S.)

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All students must complete the application process for admission. Following is a checklist for the initial application process:

- Graduate Admission Application Form with a \$50 application fee. Complete all information requested and **sign the application form.**
- Official transcripts from all colleges and universities attended. **A copy of an official transcript may be faxed pending receipt of official transcript (highest degree earned) for provisional admission.**
- A photocopy of your teaching certificate (if certified).

To ensure timely processing, we recommend that you fax the application form and a copy of an official transcript (with highest degree earned).

**The admission process will be delayed if your application is incomplete.**

Nova Southeastern University is accredited by the Commission on colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, Telephone number 404-679-4501) to award bachelor's, master's, educational specialist, and doctoral degrees. Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying handicap, religion or creed, or national or ethnic origin.

**Please Contact your lead instructor/cluster coordinator to obtain a program outline for your assigned cluster. For additional information and startup directions, go to our Web site at: <http://www.nova.edu/ngeonline>**