



# **Master of Science in Education**

## **Teaching English as a Foreign Language TEFL**

### **Admission Application**

Nova Southeastern University  
Enrollment Processing Services (EPS)  
Fischler School of Education and Human Services (FSEHS)  
3301 College Avenue  
P.O. Box 299000  
Fort Lauderdale, FL 33329-9905



**Master of Science in Education  
with a specialization in Teaching English  
as a Foreign Language  
TEFL  
Admission Application**

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Thank you for applying to Nova Southeastern University's (NSU) Fischler School of Education and Human Services (FSEHS). Please read the pages that follow carefully and complete the application in its entirety. If you have any questions, please call 1-800-986-3223, ext. 8674

**Application Instructions and Admission Criteria**

1. Complete the admission application packet and submit with a \$50.00 non-refundable application fee (U.S. dollars) made payable to Nova Southeastern University. The admissions packet should be addressed to:

Alejandra Parra, M.A.  
Associate Dean, International Affairs  
Fischler School of Education  
Nova Southeastern University  
1750 NE 167 St  
North Miami Beach, FL 33162  
Tel. 954-262-8674  
Fax. 954-262-3826

2. Include with your application or send separately to the above address the following documents:
  - a. An official course-by-course evaluation with cumulative GPA, by one of the following organizations:
    - Josef Silny & Associates, Inc. Available online at <http://www.jsilny.com/>
    - World Education Services. Available online at <http://www.wes.org/nova.asp>
  - b. Official transcripts from **all** previously attended academic institutions to the address above. An official transcript indicating conferral of a bachelor's degree from a regionally accredited institution is required. A minimum 2.5 cumulative grade point average (CGPA) is required for all students.
  - c. Two letters of recommendation from individuals who have been in a superior or supervisory position during your professional/working career.
  - d. A professional resume/Curriculum Vitae
  - e. A written 200-word essay-type response to the Personal Statement Question included in the last page of the Application Packet.
  - f. ***For Non-Native English Speakers***  
Applicants whose native language is not English are required to demonstrate English proficiency by providing proof of (1) a minimum score of 213 on the computer-based, 79-80 in the Internet-based **or** 550 on the paper-based, Test of English as a Foreign Language (TOEFL) exam, **or** (2) 6.0 on the International English Language Testing System (IELTS) exam. (When the submitted scores in the international English language examinations are between 450-550 in TOEFL and 5.0-6.0 in IELTS candidates undergo an English Language Assessment to determine that their English language proficiency is at the level needed to function effectively in a graduate level program. If student is successful conditional admittance is granted until the end of the first term of the program when he has to demonstrate a grade B or higher in all his courses to be fully admitted).



## General Information Section

### Ethnic Origin Data:

(The provision of this information is voluntary and we request it for reporting purposes only. This information will not be used in any discriminatory manner.)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> White (not of Hispanic origin)   | <input type="checkbox"/> Thai                              | <input type="checkbox"/> Asian Indian            |
| <input type="checkbox"/> Black or African American        | <input type="checkbox"/> Puerto Rican                      | <input type="checkbox"/> Unknown or not reported |
| <input type="checkbox"/> Native Hawaiian/Pacific Islander | <input type="checkbox"/> Hispanic or Latino                | <input type="checkbox"/> Other Asian not listed  |
| <input type="checkbox"/> Chinese                          | <input type="checkbox"/> Other Hispanic or Latino          | <input type="checkbox"/> Japanese                |
| <input type="checkbox"/> Mexican                          | <input type="checkbox"/> Native American or Alaskan Native |  |
| <input type="checkbox"/> Filipino                         | <input type="checkbox"/> Korean                            |  |
| <input type="checkbox"/> Other _____                      | <input type="checkbox"/> I decline to respond              |  |

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### Veterans' Information

Have you ever served in the United States Armed Forces?  Yes  No

If yes, complete the following:

Branch of service: \_\_\_\_\_ Rank: \_\_\_\_\_

Entry date: \_\_\_\_\_ Date and type of discharge: \_\_\_\_\_

Reserve status: \_\_\_\_\_ Are you eligible for veterans benefits?  Yes  No

If so, under what law? \_\_\_\_\_

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### Citizenship Status

Failure to complete this information may delay the processing of your financial aid and delay your matriculation should you require certain documentation in order to attend classes in the United States.

United States Citizen

Temporary resident

Nonresident Alien

Permanent Resident

If you are a nonresident alien, please complete the following.

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Country of Birth

Country of Citizenship

Is English your native language?  Yes  No If not, documentation of English literacy is required.

Do you currently have a U.S. visa?  Yes  No If yes, what type? \_\_\_\_\_

What is the expiration date? \_\_\_/\_\_\_/\_\_\_ (mm/dd/yy)

Do you require an I-20?  Yes  No

If you have any questions, please visit our Web site: <http://www.nova.edu/cwis/registrar/iss>

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### Financial Aid

Have you applied for financial aid?

Yes  No

Have you filed a Free Application for Federal Student Aid (FAFSA)?

Yes  No

If yes, when was the FAFSA sent to Iowa? Date: \_\_\_\_\_

## Certification/Licensure Waiver

I understand that the Master of Science in education program does not guarantee certification or licensure at the local, regional, or state level. Students seeking certification/licensure should contact the department of education in the state in question to confirm certification or licensure requirements.

Initial here: \_\_\_\_\_

### Please note the following statements:

1. I declare that the above information, to the best of my knowledge, is complete and accurate. I have read and understand the requirements, policies, and procedures stated in the catalog and student handbook. I agree to abide by all the rules and regulations of Fischler School of Education and Human Services and Nova Southeastern University.
2. I give Nova Southeastern University permission to publish and use any photos in which I appear that may be taken during class or other University activities.
3. I understand that all required official and final admission documents must be received within 90 days from the official start date of the term. If my documents are not received by the end of this 90 day period I understand the following will apply until my student status is changed to “fully admitted.”
  - a. Further attendance will be disallowed.
  - b. Financial aid will not be disbursed.

Initial here: \_\_\_\_\_

Have you ever been convicted of a criminal offense, been found guilty or entered a plea of guilty or nolo contendere (no contest), regardless of adjudication?

Yes

No

If the answer is yes, please explain. \_\_\_\_\_

The disclosure obligation is a continuing one. All applicants must report to the Fischler School of Education and Human Services any such event that occurs after filing their application. The admissions committee and the Fischler School of Education and Human Services will consider new information submitted and, in appropriate circumstances, may change the status of applicant or student.

Permission is hereby given to make any necessary inquiries. I voluntarily and knowingly authorize any former school, government agency, employer, person, firm, corporation, its officers, employees and agents, or any other person or entity making a written or oral request for such information.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Nova Southeastern University is accredited by the Commission on colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097 (<http://www.sacscoc.org/>), Telephone number 404-679-4501) to award bachelor's, master's, educational specialist, and doctoral degrees. Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying handicap, religion or creed, or national or ethnic origin.



**NOVA SOUTHEASTERN UNIVERSITY**  
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**Personal Statement-Essay**

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**ESSAY WRITING TEST**

Write a 250-word essay in response to this question:

Why become an English Language Teaching Professional?

You are about to start a program that will help you become TEFL Specialist. Please explain the reasons why you want to become a specialist in this field. You can mention any previous professional/personal previous experience you have had or a person/teacher who inspired you to choose this profession.

Thank you.