

Application for Admission
(Applications should be received by May 30, 2009)

**Institute for Public Policy and Executive Leadership
in Higher Education**

**Fischler School of Education and Human Services
Nova Southeastern University**

**Please submit this completed application and a \$50.00 check
(application fee) made payable to Nova Southeastern University.**

All application materials must be submitted directly to:

Dr. Ralph Hogges, Executive Director
Institute for Public Policy and Executive Leadership
in Higher Education
Nova Southeastern University
Fischler School of Education and
Human Services
1750 N.E. 167th Street
North Miami Beach, Florida 33162-3017

Name _____
Last First Middle

Soc. Sec. No. _____ Gender: Male _____ Female _____

Date of Birth _____ / _____ / _____
Month Day Year

Permanent Address _____
Number and Street City State Zip

Telephone () _____ E-Mail Address _____

Professional Information

Current Position/Title _____ Starting Date _____

Institution _____

Characteristics of Institution

Affiliation: Public ___ Private/Independent ___

Church related ___

Highest Degree Offered: Associate ___ Baccalaureate ___

Masters ___ Doctorate ___

Address _____
Number and Street City State Zip

Telephone () _____ E-Mail Address _____

Fax _____

Current duties and responsibilities _____

Number of employees you directly supervise _____

Budget allocation for your area of responsibility _____

Immediate Supervisor

Name _____ Position/Title _____

For students currently pursuing graduate degrees. Please provide the following information:

Institution currently attending _____

Address _____
Number and Street City State Zip

Degree and Specialization pursuing _____

Educational Background (List most recent degree first)

Name of College or University State Date Major Degree

Employment History (Please list previous employers in chronological order, beginning with your current position)

Dates Employer Name and Address Title or Position

Autobiographical Summary

Please provide information that sheds light on your decision to apply for admission to this Institute, and your ultimate executive leadership position goal. Your response should be word processed and on a separate sheet or sheets of paper.

Ethnic Origin Data (The provision of this information is voluntary, and we request it for reporting purposes only. This information will not be used in any discriminatory manner.):

Check one of the following:

- White (not of Hispanic origin)
- Hispanic
- African American (not of Hispanic origin)
- American Indian or Alaskan Native
- Asian or Pacific Islander

Recommendations

Identify two people you have asked to submit recommendations on your behalf. The attached Recommendation Forms should be completed and submitted.

1. _____
Name Title Telephone

2. _____
Name Title Telephone

How did you hear about or learn about this Institute? (Check all that apply)

- Read in publication _____
- Internet/World Wide Web
- Direct mailing from Institute
- From NSU graduate or student _____
- Other (specify) _____

Notice of Nondiscrimination

Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Recommendation Form 1

Institute for Public Policy and Executive Leadership in Higher Education

Name _____

Address _____
Number and Street Apt.

_____ City State Zip

Home Telephone (____) _____

Information waiver to be completed by applicant before giving to source of reference.

Pursuant to the Family Education Rights and Privacy Act (Buckley Amendment) enacted on December 31, 1974,

I do ___ I do not ___ waive the right to inspect and review this completed recommendation.

Soc. Sec. No. _____ Signature _____

The above is to be completed by the applicant.

The above-named person is seeking admission to the **Institute for Public Policy and Executive Leadership in Higher Education**. The Institute has been designed for college and university administrators, faculty, and graduate students who desire to become presidents, vice presidents, and deans.

In writing your recommendation, please describe the applicant in terms of his or her (1) commitment to higher education, (2) potential for senior level executive leadership positions, and (3) ability to succeed in an intensive skills and expertise-based Institute.

Complete your statement on the reverse side of this form or attach your letterhead page.

Name _____ Signature _____

Position/Title _____

Address _____
Number and Street City State Zip

Telephone(____) _____

Date _____

Please submit to:

Dr. Ralph Hogges, Executive Director
Institute for Public Policy and Executive Leadership
in Higher Education
Nova Southeastern University
Fischler School of Education and Human Services
1750 N. E. 167th Street
North Miami Beach, Florida 33162-3017

Recommendation Form 2

Institute for Public Policy and Executive Leadership in Higher Education

Name _____

Address _____

Number and Street

Apt.

City

State

Zip

Home Telephone(____)_____

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