

Minutes
Nova Southeastern University
UNDERGRADUATE TEACHER EDUCATION PROGRAM
CURRICULUM COMMITTEE MEETING

DeSantis Building, Main Campus
10:00am – 12:00 Noon
Room 2056 on December 5, 2007

UTEP Participants: Dr. Marvin Seperson (Chair), Dean Dr. Jamie Manburg, Dr. Patrice LeBlanc, Dr. Terri Schmidt. By audio conference: Dr. Elaine Van Lue, Dr. Jason Karp, and Dr. James McCan.

Absent: Dr. Tony Bright, Dr. Wilma de Melendez, Dr. David Griffin, Dr. Marliese Hogan, Dr. Rashid Moore, Dr. Dennis Stetter, and Dr. Sandra Trotman.

CALL TO ORDER: The meeting was called to order by the Chair at 10:07 a.m.

Item #	Subject	Content
1	Announcements	<ul style="list-style-type: none"> • Dean Manburg informed the group that they need to represent NOVA at the Nova Vision Meetings held every first Tuesday of every other month, from 10am - 11am. The meeting is hosted at NSU middle school by the principal Dr. Garcia. Both FAU and BCC are represented at the meetings. K-12 is the focus of these meetings. Faculty can take part in fairs such as the science fair hosted by the middle school. • Dean Manburg also suggested hosting the next faculty meeting scheduled for March 19th 2008, at the middle school and have Dr. Garcia visit the meeting. Drs. James McCann and Elaine Van Lue will join by videoconference. • All agreed.
2	Minutes	<ul style="list-style-type: none"> • The minutes of the February 6, 2008 meeting were approved after one change.
3	Rodney Simms of XanEdu Publishing – Dean Manburg	<ul style="list-style-type: none"> • Dean Manburg introduced to the group, Mr. Rodney Simms, Account Executive of XanEdu Publishing. • Mr. Simms gave out booklets and informed the group that XanEDU: <ol style="list-style-type: none"> a. is a Custom Publisher which provides flexibility in the different types of material used in classrooms. b. partners with Barnes and Nobles and also has worked with NSU bookstore. c. works with publishers such as McGraw Hill,

		<p>Thompson and McCann who gives them copyright for materials.</p> <ul style="list-style-type: none"> d. offers format and technology which are user friendly e. has the ability to post material on WebCT which will allow for students to access material through WebCT. f. can provide personalized course packs to suit individual class needs i.e. offers flexibility to use just certain chapters of the text book and also allows for the integration of other materials. g. course packs cost on average \$25 -\$30. If it is digital it will cost less than \$30. h. turnaround time is 2-4 weeks with anything that has copyright. For materials without copyright the turnaround is 2-3 business days, and scanning can be done the same day. <ul style="list-style-type: none"> • NOTE: this is an additional expense to the department.
4.	Turks & Caicos and Las Vegas site updates –Dean Manburg	<ul style="list-style-type: none"> • Postponed until next meeting due to absence of faculty members
5.	ELEM 4530 Syllabus Approval – Dr Trotman	<ul style="list-style-type: none"> • Postponed until next meeting due to absence of faculty members
6.	Begin fall internships when cooperating teacher reports for work – Dr Seperson	<ul style="list-style-type: none"> • Postponed until next meeting due to absence of faculty members
7.	Alternatives to current portfolio process – Open Discussion	<ul style="list-style-type: none"> • Postponed until next meeting due to absence of faculty members
8.	Enhancing current curriculum offerings (continuing)	<ul style="list-style-type: none"> • Postponed until next meeting due to absence of faculty members
9.	Reading Endorsement for ELE, ESE, Pre-K – Drs. Manburg & McCan	<ul style="list-style-type: none"> • Postponed until next meeting due to absence of faculty members
10.	Adjournment	<ul style="list-style-type: none"> • The meeting was adjourned early at 10:45 by the chair because a quorum was not present. It was seconded by Dr. LeBlanc.